

Accounts Payable
Finance and Accounting Department
Abu Dhabi National Insurance Company
PO Box 839, Abu Dhabi, UAE

Dear Sirs,

In reply to your correspondence regarding settlement of balances via bank transfer, we **agree** to have our balances settled with the following details:

Beneficiary Name	
Beneficiary Address	
Contact Number	
Bank Account Name	
Bank Account Number	
Bank Name	
Bank Branch	
IBAN Number	
Swift Code	

Client Signature (Individual)	
Date	

Name of Authorized Signatory (Corporate)	
Authorized Signature and Company Stamp	
Date	